

**APPRENTICESHIP PROGRAM**

The apprenticeship program gives students an opportunity to learn while on the job and attended theory classes. Upon successful completion of this program, the student will receive a certificate of completion.

**Program Objectives:**

- Equip students for work in the field of cosmetology as skilled professionals.
- Train students in the arrangement and care of hair, skin and nails.
- Express creativity with appropriate product knowledge, skill and technique.
- Prepare students to provide quality customer service and working with a spirit of excellence.
- Develop work ethics reflective of good quality decisions in handling customers and the business of cosmetology.

**Number of Clock Hours Required:** 288 theory hours

Instructional Methods: All courses will include discussion, question and answer, demonstration, cooperative learning, problem solving, lecture, individualized instruction and student presentations. Students will be tested regularly on course content.

All courses will incorporate both a theory and practical experience to provide hands-on learning for students and student clinics will be supervised by the instructor.

**Supplies Required**

- Milady Standard Cosmetology
- Milady Standard Cosmetology Theory Workbook
- Notebook
- Folder
- Writing Instrument

**Graduation Requirements**

Successful completion of all course work requires completion of 288 theory hours to graduate from the Apprenticeship program. A grade point average of C or better in the subjects taken at VHD is required for students to receive a certificate/ diploma of completion. Graduation from VHD is required before taking the State Licensure Examination.

**ACADEMIC PROGRESS**

The following factors will be measured to determine academic progress:

Theory work (test grades, homework, etc.) and Practical work (clinical and lab work)

**Grading System**

Grading is based on theory, written and practical work according to the following scale:

90-100	A	Excellent	P	Pass
80-89	B	Good	TC	Transfer Courses
70-79	C	Satisfactory		
60-69	D	Unsatisfactory	IP	In Progress
Below 60	F	Failing	W	Withdrawal

Students must maintain a "C" average (minimum of 70% in theory and practical/clinic work) in order to be considered making satisfactory progress.

**Tuition**

Tuition:	\$2,775.00
Books:*	\$ 200.00
Graduation/Certificate Fee:	\$ 50.00
TOTAL:	\$3,025.00
<b>*Non-refundable items</b>	*Application Fee =\$50.00 (non-refundable)

**Class Schedule**

Day and Evening Classes may be available. Classes begin the first Monday of the month after the enrollment minimum of 5 students.

**VHD Curriculum**

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**APPRENTICESHIP PROGRAM continued**

**Schedule of Courses**

	<b>Theory</b>
<b>HYGIENE AND PERSONAL DEVELOPMENT</b> Course focused on hygiene, grooming and personal development.	<b>10 hours</b>
<b>BACTERIOLOGY, STERILIZATION, AND SANITATION</b> Course focused on bacteriology, sterilization and sanitation.	<b>20 hours</b>
<b>TOOLS, EQUIPMENT AND IMPLEMENTS</b> Course in product knowledge, use and safety of tools and equipment.	<b>18 hours</b>
<b>HAIRCUTTING, HAIR TAPERING AND RAZOR CUTTING</b> Course to learn the fundamentals of cutting, hairstyling, curling, thermal waving, finger-waving, roller setting, pin-curl placement, blow-drying, shampoos, scalp and hair treatments, conditioning, reconditioning, hair analysis, and care of hairpieces, wigs and wefts.	<b>56 hours</b>
<b>HAIR STRAIGHTENING, RELAXING &amp; THERMAL HAIR</b> Course to learn the techniques of straightening, blow-outs, permanents, hair coloring, tinting, bleaching and chemistry.	<b>78 hours</b>
<b>SHAVING, BEARD &amp; MUSTACHE SHAPING &amp; TRIMMING</b> Course provides students the basics of hair removal, waxing, facials, facial massages, facial makeup, eyelashes, light therapy, basic principles of electricity, and introduction to electrology.	<b>30 hours</b>
<b>MANICURING AND ARTIFICIAL NAILS</b> Offers students the practical skills of manicuring and pedicuring and the theory of and practical development in artificial nail application and removal.	<b>10 hours</b>
<b>ANATOMY AND PHYSIOLOGY</b> Course focused on the anatomy and physiology of the hair, skin and nails and disorders of the hair, skin, scalp and nails.	<b>50 hours</b>
<b>LAWS AND PROFESSIONAL ETHICS</b> Course focused on rules, professional ethics and history of barbering and cosmetology	<b>16 hours</b>
	<hr/> <b>TOTAL: 288 hours</b>