

VHD Student Catalog

VHD Curriculum

MANICURING PROGRAM

This course is designed to fulfill the requirements designated by the Wisconsin State Code. The Manicuring Program is offered with courses offered in both theory and practical areas, as required for licensing. Upon successful completion of program, student will receive a certificate of completion.

Program Objectives:

- Equip students for work in the field of nail care as skilled professionals.
- Educate students in the composition and care of nails.
- Provide practical and theoretical training in nail care.
- Express creativity with appropriate product knowledge, skill and technique.
- Prepare students to provide quality customer service and working with a spirit of excellence.
- Develop work ethics reflective of good quality decisions in handling customers and the business of cosmetology.

Number of Clock Hours Required: 300 hours

Instructional Methods: All courses will include discussion, question and answer, demonstration, cooperative learning, problem solving, lecture, individualized instruction and student presentations. Students will be tested regularly on course content.

All courses will incorporate both theory and practical experience to provide hands-on learning for students and student clinics will be supervised by the instructor.

Supplies Required:

- Milady Standard Cosmetology
- Milady Standard Cosmetology Theory Workbook
- Notebook
- Folder
- Writing Instrument

Graduation Requirements:

Successful completion of all course work requires completion of 300 clock hours to graduate from the Manicuring Program. A grade point average of C or better in the subjects taken at VHD is required for students to receive a certificate/ diploma of completion. Graduation from VHD is required before taking the State Licensure Examination.

ACADEMIC PROGRESS

The following factors will be measured to determine academic progress:

Theory work (test grades, homework, etc.) and Practical work (clinical and lab work)

Grading System

Grading is based on theory, written and practical work according to the following scale:

90-100	A	Excellent	P	Pass
80-89	B	Good	TC	Transfer Courses
70-79	C	Satisfactory		
60-69	D	Unsatisfactory	IP	In Progress
Below 60	F	Failing	W	Withdrawal

Students must maintain a "C" average (minimum of 70% in theory and practical/clinic work) in order to be considered making satisfactory progress.

Tuition

Tuition:	\$ 900.00
*Books:	\$ 100.00
*Supply Kit:	\$ 175.00
Graduation/Certificate Fee:	<u>\$ 50.00</u>
TOTAL:	\$1,225.00
* Non-refundable items *Application Fee =\$50.00 (non-refundable)	

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Class Schedule

Day and Evening Classes may be available. Classes begin the first Monday of the month after the enrollment minimum of 5 students.

Schedule of Courses

	Theory	Practical
INTRODUCTION Course on the law and codes, bookkeeping, business management, history and ethics of manicuring.	36 hours	0 hours
SAFETY, SANITATION AND STERILIZATION, FIRST AID and BACTERIOLOGY Course focused on bacteriology, sterilization, sanitation and first aid safety.	10 hours	25 hours
NAILS AND SKIN DISORDERS Course focuses on the disorders of the skin and nails.	24 hours	10 hours
ANATOMY AND PHYSIOLOGY Course focused on the anatomy and physiology of the skin and nails.	18 hours	8 hours
MANICURING AND PEDICURING, INCLUDING NAIL ENHANCEMENT This course offers professional skill development in basic and artificial nail applications in a salon-like setting. Students practice manicuring, pedicuring, tip fabric, acrylic and UV gel applications on clients.	24 hours	112 hours
INTRODUCTION TO ADVERTISING Students learn the principles of advertising and business management in the manicuring profession.	12 hours	0 hours
INDIVIDUAL STUDENT NEEDS AND ELECTIVES Introduces the fundamental knowledge required for lawful and effective salon practice and management, including Wisconsin state laws and regulatory rules.	7 hours	14 hours
	<hr/> TOTAL: 300 hours	